附件4：

**重庆工业职业技术学院学院准捐赠**

**资产核销申请表**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **资产基本情况** | **捐赠项目** |  | | | | | **协议编号** | |  | |
| **捐赠单位** |  | | | | | **捐赠时间** | |  | |
| **资产名称** | 资产编号 | | 规格型号（技术参数） | 单位 | 数量 | | 单价 | | 总价（元） |
|  |  | |  |  |  | |  | |  |
|  |  | |  |  |  | |  | |  |
| **资产销账原因** | | |  | | | | | | | |
| **受赠部门意见（盖章）** | | | **经办人： 部门负责人** | | | | | | | |
| **捐赠单位** | | |  | | | | | | | |
| **业务归口部门意见** | | |  | | | | | | | |
| **分管领导** | | |  | | | | | | | |
| **财务与资产管理处** | | | **记账人：** | | | | | | | |
| **备注** | | | 1.附资产交接清单 | | | | | | | |